

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, April 2, 2019, with the following members present: Mr. Jay H. Wippel and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Brian S. Stewart was absent.

In the Matter of
Minutes Approved:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from March 26, 2019, with corrections.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated April 3, 2019, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$209,729.87 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appropriation of Funds Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF FUNDS:

\$6,000.00 – 251.6227.5521 – CDBG Grant Administration – Commissioners

\$656.77 -401.7115.5530 -Unplanned Capital – Commissioners

\$7,500.00 – 101.1105.5703 – 2nd Half Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Transfer and Re-appropriation of Funds Approved:

Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF FUNDS:

\$7,500.00 – 101.1105.5703 2nd Half -Contingencies – Commissioners
TO
101.1108.5478 – Building Department Board of Building Standards – Commissioners

\$2,440.00 – 928.1261.5202 – ATP Medicare – Juvenile Court
TO
928.1261.5401 – ATP Contract Services – Juvenile Court

\$15.00 – 928.1261.5202 – ATP Medicare – Juvenile Court
TO
928.1261.5205 – ATP Worker’s Comp – Juvenile Court

\$15,000.00 – 201.3012.5506 – Contract Project on Behalf – Engineer
TO
201.3012.5401 – Contract Service On Behalf - Engineer

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- There is a HazMat meeting with all Chiefs who have a HazMat program. Mr. Flick is trying to synchronize efforts across the county. There is interest of consolidating into a single HAZMAT Trailer located at Scioto Township FD.
- Mr. Flick is working on the 8 Part documentation requirement for the EPA’s sign off on our Emergency Operations Center. Final hurdles seem to be completed.
- The Pipeline Safety Exercise is scheduled for Tues at 5:30pm. Well attended by countywide first responders.
- Mr. Flick gave a recap of the Highway 23 accident.
- The Central Ohio Hospitals Full Scale Exercise will be held today.
- LEPC meeting on Thursday
- Fire Chiefs meeting on Thursday
- Mr. Flick and Mr. Swisher will be at the Emergency Operation Center Course on Tuesday and Thursday at the Franklin County EOC.
- The Weather Spotter Course is Wednesday April 10th at 6:00pm
- Mr. Flick will provide support to Fairfield County for upcoming funeral on Wednesday.

In the Matter of
Deputy County Administrator Report:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- No claims were reported to the Bureau of Workers Comp.
- The new ThriveOn launched their portal site, fccThriveOn.com on Monday. The launch included an app for users to utilize on the go.

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- All items that sold on Govedeals.com have been paid and three of the small items have been picked up. The two larger items are at the highway garage and should be picked up this week. The lowboy trailer sold for \$16,312.00 and the hydraulic breaker sold for \$380.00.

In the Matter of
Monthly Building Department Report:

The monthly report for the Pickaway County Building Department was filed for the month ending March 2019.

A total of \$36,990.60 was reported being collected as follows:

Permits		
Registration	24	\$1875.00
Commercial	20	\$21,431.17
Residential	45	\$13,684.43
Total Inspections Performed		
Residential	170	
Commercial	270	
Total Inspections	440	

New Home Permits by Jurisdiction:	
City of Circleville	3
Commercial Point	5
Madison Twp.	0
Scioto Twp.	2
Total New Homes	10

In the Matter of
Logan Street Properties:

Herbert Jones came in to speak to the Commissioners regarding the two homes that burnt down 15 months ago on Logan Street (127 & 129 Logan Street). Mr. Jones' home is located next to the parcels that have the homes destroyed by a fire and Mr. Jones has tried to locate information of who is responsible to demo the homes. Mr. Jones reached out to the Terry Leasure, City of Circleville Safety Director, and they advised him to contact the Commissioners, as they are responsible. Mr. Jones is always having to pick up debris and shingles that blow onto his property. Mr. Jones is going to attend the City Council meeting to discuss the clean up of the home since it is in city limits. Commissioner Wippel will contact Don Sherman with the City of Circleville to discuss.

In the Matter of
South Pickaway Street
County Owned Property:

Marc Rogols, Deputy County Administrator and Tim McGinnis, Planning and Development Director presented the information they gathered from their meeting with Don Sherman, City of Circleville, regarding the home located at 963 South Pickaway Street. The diagram provided suggestions from the City to take the next step with the property. The property will need to receive a variance from the City if the County would like to proceed with a sale. The Commissioners are reviewing all option and Commissioner Wippel requested that Mr. Rogols get quotes for demoing the property.

In the Matter of

**TUESDAY, APRIL 2, 2019
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PICKAWAY COUNTY, OHIO**

**Travel Authorizations Approved
For Job & Family Services Employees:**

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of April 2019, at the total probable cost \$1,882.29.

**In the Matter of
Make No Request for a Hearing Related to
Application for Transfer of Liquor License for
Youngs Family Market LLC, located in Saltcreek Township:**

The Commissioners reviewed the application for a transfer of liquor license received from Youngs Family Market LLC, located in Saltcreek Township to transfer from Brad L. Young.

Following the review, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel to make no request for a hearing related to the following:

New Liquor Permit #98580890010:

Youngs Family Market LLC
& Drive Up Lane
15986 State Route 56
Saltcreek Township
Laurelville, OH 43135

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
2018 Unit Price Materials Contract Awards:**

In reference to the bid opening that was held on March 19, 2019, for the county engineer's road and bridge 2019 Materials Unit Price Bids for road and bridge materials, too numerous to list, and upon the written recommendation of Chris Mullins, County Engineer, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson, to award contracts to the following lowest bidders (Primary Contracts), and offer contracts (Alternate Contracts) to the following bidders as alternate supplier.

Primary Contracts

Roese Bros Paving, Inc.
Ashville, Ohio 43103

The Olen Corporation
Columbus, Ohio 43207-4080

Kokosing Materials, Inc.
Fredricktown, Ohio 43019-0334

Asphalt Materials, Inc.
Marietta, Ohio 45759

Marathon Petroleum Company, LP
North Bend, Ohio 45052

The Shelly Company
Thornville, Ohio 43076

Melvin Stone Company, LLC
Sabina, Ohio 45169

Westfall Aggregate & Materials
Circleville, Ohio 43113

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela, Clerk

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

In the Matter of
Huntington National Bank -vs.-
Brandon M. Whitt, et al:

Upon the Commissioners receiving notification of loan reinstated for Huntington National Bank vs. Brandon M. Whitt, Case No. 2019CI0040, Commissioner Jay Wippel offered the motion, seconded by Commissioner Harold Henson to dismiss the Answer and Cross-Claim of the Board of Commissioner filed on March 21, 2019.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Jim Gloyd's Request for use of
Pickaway County Property:

The Commissioners reviewed the request submitted by Jim Gloyd on February 21, 2019, to utilize the Engineer's Office at 121 West Franklin Street, Circleville, for the purpose of filming the production of the movie "The Wager" on May 9th, 12th and 13th. The Commissioner forwarded the request on to the Engineer for review and insight on February 27th. Sterlin Mullins, County Engineer, met with individuals from Clean Screen Productions to discuss the provisions and requirements to utilize the Engineers Office for the filming of "The Wager". Mr. Mullins agreed to approve the request with the following requirements:

- Dates will be May 12th and May 13th for interior access/ filming on Monday will start after the office closes at 4:00 p.m.
- May 9th and May 15th will be exterior access late afternoon through night shots.
- Minimal office furniture to be moved or relocated before start of next day.
- Authorization given to move Karen's computer and the copier.
- Deputy required to be onsite during occupation of the Engineer's Office.
- Limit the number of individuals in the office during production.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the written request from the Jim Gloyd for the use of the Engineers Office May 9th, 12th, 13th and 15th and to authorize Commissioner Jay Wippel to sign the Agreement for Use of Property.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk,

In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Mrs. Dengler was contacted by Soil and Water Conservation regarding available office space. Soil and Water, Farm Services Agency and National Resources Conservation Service current lease will be ending and they have interest in available space at the Service Center. Mrs. Dengler will reach out to Tawn Seimer at SWCD.
- The County currently has a \$8 million liability limit and Mrs. Dengler inquired if the Commissioners wanted to increase at this time. The Commissioners agreed to leave at the current limit.
- Mike Hess' Office will be complete and can start to move in by the end of April. Touch up and final inspection is needed.
- The Visitation Center that is currently in the fire station building on South Court Street has been told that the building will be sold and their lease will not be renewed. They are currently looking at options in the County to house their center.

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

- Scioto Paint Valley has no 211 Service. The Health Department will be taking it over. The 211 streamlined access to health- human service 24 hours.
- Sheriff's Department had a boiler inspection and failed due to the temper valves. An estimated \$9,642.00 in repairs is needed.

In the Matter of
Special Assistance from
Parks and Recreation:

Upon the review of the 2019 Special Assistance Park and Trail Grant Program, Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel to authorize April Dengler, County Administrator to sign the application on their behalf for the Pickaway Agriculture and Eventer Center Project. The grant would be used to purchase benches for the new Pickaway Agriculture and Event Center. The benches will be placed around various areas for the general public to utilize. The total project cost and grant amount request is \$20,000.

Resolution No. 04022019 -1

WHEREAS, the Pickaway County Park District administers a financial assistance program for public outdoor recreation purposes, through the 2019 Park and Trail Mini Grant Program, and

WHEREAS, the Pickaway County Commissioners desires financial assistance under the Park and Trails Mini Grant Program.

NOW, THEREFORE, be it resolved by the Pickaway County Commissioners;

- 1) That the Pickaway County Commissioners approve filing an application for financial assistance.
- 2) The April Dengler is hereby authorized and directed to execute and file an application with the Pickaway County Park District and to provide all information and documentation required to become eligible for possible funding assistance.
- 3) That the Pickaway County Commissioners agree to complete the project in the grant proposal should the grant request be awarded.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 16A-7 Electrical
signed for Pickaway Job and Family
Services Project at the CRC Building:

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 16A-7 received from WDC Group, related to labor for installation of outlets and lighting at the CRC Building. The contract sum shall increase by \$9,938.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

In the Matter of
Change Order No. 16A-8 Electrical
signed for Pickaway Job and Family
Services Project at the CRC Building:

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 16A-8 received from WDC Group, related to labor for installation of electric in Resource Staff Room #111 at the CRC Building. The contract sum shall increase by \$3,525.17.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr – Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 25 signed for the
Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 25 to install wash rack plumbing in Building F, for the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$2,774.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of the
Change Order/ Cost Estimate No. 18A signed for the
Pickaway Agricultural and Event Center:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve the following Change Order No. 18A to furnish and install material for 3 handicap parking spots (asphalt), and adult changing station in the family restroom at the Pickaway Agricultural and Event Center Fairgrounds Revitalization Project. Proposed cost of work \$20,002.00.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Boilers System Repairs located at
The Pickaway County Sheriff's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to authorize repairs to the boiler system located at the Pickaway County Sheriff's Office. Estimated cost of \$9,642.00 in repairs.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
BID Opening WAL-T084-1.40, SAL-T205-2.50, WAL-T008-4.65
Deck and Guardrail Replacement Materials
South Perry Rd., Moccasin Creek, Ett Noecher Rd.,
Little Walnut Creek, and Winchester Rd. over Little Walnut Creek
For Pickaway County Engineer Department:**

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

BID Opening WAL-T084-1.40, SAL-T205-2.50, WAL-T008-4.65 Deck and Guardrail Replacement Materials, South Perry Rd., Moccasin Creek, Ett Noecher Rd., Little Walnut Creek, and Winchester Rd. over Little Walnut Creek, for Pickaway County Engineer Department was held April 2, 2019 at 10:00 A.M.. Chris Mullins, County Engineer & Anthony Neff, Deputy County Engineer were in attendance.

Engineer's Estimate: \$151,778.57

The following bids were received and read aloud:

- The Ohio Bridge Corporation DBA U.S. Bridge \$151,802.01

The bids were turned over to Mr. Mullins and Mr. Neff for their review and contract award recommendation.

In the Matter of
Agreement with the Pickaway County
Board of Developmental Disabilities
For Funding provided for Handicap Accessibility at the
Pickaway Agriculture and Event Center:

Mike Pelcic, PCBDD Director, met with the Commissioners to authorize the PCBDD Boards decision to enter into an agreement to provide funding for additional handicap accessibility for those with developmental disabilities at the Pickaway Agriculture and Event Center.

Commissioner Harold Henson offered the motion, seconded by Commissioner Jay Wippel, to approve and execute the Agreement with Pickaway County Board of Developmental Disabilities to provide funding handicap accessibility for the Pickaway Agriculture and Event Center.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Henson, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract Award for Project Referred to as the
WAL-T084-1.40, SAL-T205-2.50, WAL-T008-4.65
Deck and Guardrail Replacement Materials
South Perry Rd., Moccasin Creek, Ett Noecher Rd.,
Little Walnut Creek, and Winchester Rd. over Little Walnut Creek
For Pickaway County Engineer Department:

In reference to the bid opening conducted on April 2, 2019 referred to as WAL-T084-1.40, SAL-T205-2.50, WAL-T008-4.65 Deck and Guardrail Replacement Materials, South Perry Rd., Moccasin Creek, Ett Noecher Rd., Little Walnut Creek, and Winchester Rd. over Little Walnut Creek, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Jay Wippel offered the motion, second by Commissioner Harold Henson, to award to the contract to the lowest bidder, The Ohio Bridge Corporation, DBA U.S. Bridge, 201 Wheeling Avenue, Ohio 43725, in the amount of \$151,802.01.

Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, Yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
BID Opening for the
Memorial Hall Window Project:

BID Opening for the Memorial Hall Window Replacement Project was held April 2, 2019 at 2:00 P.M.. Chris Widener, WDC Group and Jason Funderburg, WDC Group Engineer were in attendance.

TUESDAY, APRIL 2, 2019
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The following bids were received and read aloud:

West Elevation Base Bid

- Buckeye Construction & Restoration Ltd. \$260,575.00
- Foremost Management Inc. \$219,903.00

North Elevation Base Bid

- Buckeye Construction & Restoration Ltd. \$172,142.00
- Foremost Management Inc. \$159,250.00

Total Base Bid

- Foremost Management Inc. \$398,839.00

The bids were turned over to Mr. Widener and Mr. Funderburg for their review and contract award recommendation.

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 30, 2019.

A total of \$571 was reported being collected as follows: \$40 in adoptions \$75 in dog licenses; \$60 in dog license late penalty; \$150 in kennel licenses; \$75 in late kennel license; \$1 in additional kennel license; \$1 in late additional kennel license; \$40 in owner turn-ins; \$64 in private donations; \$25 in redemptions; and \$40 in transfer-out rescue.

Seven (7) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, absent; Commissioner Wippel, yes; Commissioner Henson, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

{ absent }

Brian S. Stewart, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk